

ITEM NO.	GENERAL DESCRIPTION	UOM	QTY	Compliance with technical specifications (Pls. check)		UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
				YES	NO				
	Supply and delivery of Office Supplies								
1	FLASH DRIVE 32GB CAPACITY	PIECE	5			PHP1,000.00	PHP5,500.00		
2	FLASH DRIVE 64GB CAPACITY	PIECE	5			PHP1,800.00	PHP9,000.00		
3	BALLPEN, BLACK	PIECE	100			PHP10.00	PHP1,000.00		
4	BALLPEN, BLUE	PIECE	100			PHP10.00	PHP1,000.00		
5	BALLPEN, RED	PIECE	50			PHP10.00	PHP500.00		
6	SIGN PEN, BLUE GEL INK 0.7mm NEEDLE TIP	PIECE	12			PHP150.00	PHP1,800.00		
7	STAMP PAD INK, BLACK	PIECE	12			PHP25.00	PHP300.00		
8	STICKY NOTE "PLEASE SIGN HERE"	PIECE	22			PHP100.00	PHP2,200.00		
9	PHOTO PAPER, VINYL A4SIZE	BOX	2			PHP78.00	PHP156.00		
10	LAMINATING FILM, LEGAL 125MICRONS	REAM	14			PHP400.00	PHP5,600.00		
11	CALCULATOR DESK, 12DIGIT SOLAR/ELECTRONIC	PIECE	2			PHP1,500.00	PHP3,000.00		
12	PAPER GLUE TUBE 55ml	PIECE	10			PHP65.00	PHP650.00		
13	ALL PURPOSE GLUE STICKS LARGE 22g	PIECE	4			PHP75.00	PHP300.00		
14	DUCT TAPE, 2inch	ROLL	4			PHP350.00	PHP1,400.00		
15	TONER TK 1224 for KYOCERA ECOSYS FS 1060DN/FS 1025MFP/FS 1125MFP COPIER	CART	6			PHP4,000.00	PHP24,000.00		
	TOTAL						PHP56,406.00		
	TOTAL QUOTED AMOUNT IN WORDS: Fifty Six Thousand Four Hundred Six Pesos & 0/100								



UNIVERSITY OF THE PHILIPPINES

MANILA

Taft Avenue, Manila, Metro Manila, NCR VAT
Reg. TIN: 000-864-006-00005


Delivery Terms: _____


Price Validity: _____

Warranty: _____

Brand : (if applicable) _____

Please quote at your government price (Including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


DR. MARISSA M. ALEJANDRIA

DEPUTY DIRECTOR FOR ADMINISTRATION AND FINANCE
UPM-NIH 

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____

Address: _____

Name of Representative: _____

Position: _____

Signature: _____

Tel. No. : _____

Mobile No. : _____

Email Address: _____

Company TIN: _____

Date: _____